

MINUTES
IDAHO STATE BOARD OF ACCOUNTANCY
Boise, Idaho
December 11, 2002
REGULAR SESSION

The Regular Session of the Idaho State Board of Accountancy was called to order at 9:05 AM with Chair Lela D. “Kitty” Pumphrey, CPA presiding. The Board adjourned to Executive Session at 9:10 AM. The Executive Session concluded at 10:30 AM. A break was taken until 10:50 AM with the Regular Session reconvening immediately thereafter. The Regular Session recessed for a short break at 11:50 AM and reconvened with a working lunch at 12:05 PM. The Regular Session adjourned at 3:00 PM.

ROLL CALL: The following members of the Board were present:
Kitty Pumphrey, CPA, Chair
Larry Bird, CPA, Vice-Chair
Jim Pilcher, CPA, Secretary
Craig Rasmussen, CPA, Treasurer
Tom Jones, CPA, Past-Chair
Bette Jo Berryman, LPA
Absent: Don Etter, Public Member

Barbara Porter, Executive Director, and Sue Lenon, Board Secretary, were present for the entire meeting. Sam Cotterell, CPA, Chair of the Investigative Committee was present during the Executive Session. ISCPA Executive Director Melissa Nelson joined the meeting after the Executive Session for Regular Session sections.

1. CONVENE REGULAR SESSION

(A) Introduction of New Board Member: Chair Kitty Pumphrey introduced the current president of the IAPA and NSA’s Accountant of the Year 2002 Bette Jo Berryman as the new LPA member of the Idaho State Board of Accountancy.

(B) Approve Minutes: Mr. Rasmussen moved to accept the minutes of the October 2, 2002 Regular Session as written. Mr. Bird seconded. Motion carried.

2. EXECUTIVE SESSION

Ms. Pumphrey, Chair, citing *Idaho Code* Section 67-2345 (1)(d)&(f), called for a vote to adjourn to Executive Session for discussion of complaints and disciplinary proceedings. All members of the Board present voted as follows: Jim Pilcher, CPA, yes; Larry Bird, CPA, yes; Tom Jones, CPA, yes; Bette Jo Berryman, LPA, yes; Craig Rasmussen, CPA, yes; Kitty Pumphrey, CPA, yes. When the Regular Session resumed, the Board addressed the items from the December 11, 2002 Executive Session.

(A) Review Minutes: Mr. Bird moved to approve the October 2, 2002 Executive Session minutes as amended. Mr. Pilcher seconded. Motion carried.

(B) Status Reports – Review of Complaints and Cease & Desist Activity

1. Update on Open Dockets: To better serve the public, the Board directed the Investigative Committee to recommend complaints on egregious acts be scheduled for a hearing as soon as possible. Ms. Porter and Mr. Cotterell updated the Board on open

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complaints. Docket #2002-12 and Docket #2003-03 will remain open. Mr. Pilcher moved to dismiss and close Docket #2003-02. Mr. Rasmussen seconded. Motion carried.

2. *Cease & Desist*: Ms. Porter and Ms. Lenon reported the status of the Cease & Desist files. No action necessary.

3. EXAMINATION: CBT UPDATE

(1) Ms. Porter reported the AICPA is pre-testing at universities around the country. Sandy Gentry, Board Exam Coordinator, is interested in training to administer the pre-test. Idaho State University has requested to be a pre-test sight in Idaho. Mr. Jones moved to support Ms. Gentry's application for the AICPA expense paid training session of the computerized exam and for the Board to pay for her lodging expenses for additional sessions of the NASBA Executive Directors and Staff Conference since a large portion of the conference deals with the computerized CPA Exam. Ms. Berryman seconded. Motion carried

(2) Costs for the computerized exam are being established. A recommendation on new exam fees will be presented to the Board at the April 2003 meeting. The Accountancy Rules will have to be updated to reflect the new fees. Mr. Rasmussen moved to have the candidates pay the Idaho State Board of Accountancy its administrative fee and pay NASBA the remaining fees associated with the computerized examination testing. Mr. Bird seconded. Motion carried.

4. APPLICANTS FOR LICENSURE

(A) *Review Applicants*: Mr. Bird moved to accept the list of applicants from CP-4163 to CP-4181 for licensure and the applicants for Permit to Practice from PP-0001 to PP-0026. Mr. Rasmussen seconded. Motion carried.

New Licensees

CP-4163	BLASICK, JANICE E	10/10/2002	Exam	
CP-4164	NELSON, RUSSELL F	10/10/2002	Exam	
CP-4165	LEFFLER, JERRY LYNN	10/17/2002	Exam	
CP-4166	WRAY, CHACE K	10/17/2002	Reciprocity	CA
CP-4167	WERTH, AMANDA H	10/17/2002	Exam	
CP-4168	DEAN, DINA MARIE	10/17/2002	Reciprocity	AZ
CP-4169	POULSEN, JEFFREY DEAN	10/17/2002	Reciprocity	UT
CP-4170	KONVALIN, JENNIFER L	11/13/2002	Exam	
CP-4171	GRAMM, RUTH MARIE	11/13/2002	Exam	
CP-4172	FUCHS, DAVID PETER	11/13/2002	Reciprocity	OR
CP-4173	CLARKE, BONNIE J	11/13/2002	Exam	
CP-4174	MARTIN, TRACI ANN	11/13/2002	Transfer of Grades	WA
CP-4175	GEPNER, EMILY D	12/4/2002	Exam	

Permit to Practice

PP-0001	KENNETT, BRIAN D	7/1/2002	WA
PP-0002	SMOLKE, JOHN	7/1/2002	WA
PP-0003	STRICKLER, JOSEPH ERIK	7/1/2002	WA

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PP-0004	HARRY, PATRICIA J	7/1/2002	CO
PP-0005	DELANEY, WESLEY L	7/8/2002	WA
PP-0006	BUCKHOLDT, KIMBERLY L	7/8/2002	WA
PP-0007	HILLHOUSE, JENNIFER K	7/8/2002	WA
PP-0008	HEISKELL, JAMES DOUGLAS	7/16/2002	WA
PP-0009	CLEMENSON, LENORE D	7/16/2002	WA
PP-0010	COMTE, DONALD J	7/19/2002	MO
PP-0011	GUIDO, ROGER J	8/8/2002	CA
PP-0012	TEPE, NICOLE	7/1/2002	WY
PP-0013	SCHLESSINGER, PHYLLIS	8/29/2002	CA
PP-0014	ARRIVAS, PEGGY MC NAMARA	9/17/2002	CA
PP-0015	SELLS, RONALD R	9/24/2002	WA
PP-0016	KNUTTE, DAVID A	9/24/2002	IL
PP-0017	WAGNER, DENNIS W	10/15/2002	CO
PP-0018	JACOBSEN, CRAIG M	10/30/2002	UT
PP-0019	WIELDT, JON	11/21/2002	IL
PP-0021	GILMER, DAVID L	11/21/2002	MT
PP-0022	PECK, GREGORY	11/21/2002	MT
PP-0023	RAMSBACHER, RONALD P	11/19/2002	MT
PP-0024	BROUGH, RICHARD N	11/27/2002	WY
PP-0025	BAKER, ROBERT ALAN	11/27/2002	WV
PP-0026	MACGILLIVRAY, ANDREW D	12/5/2002	WA

5. FIRM REGISTRATION AND PEER REVIEW PROGRAMS

(A) Board Regulation of Firms undergoing Peer Review - The possibility of expanding the Board's regulatory authority regarding unsatisfactory peer reviews was discussed. The Board developed a series of questions to pose to legal counsel, asking for their guidance by the April 2003 Board meeting. The Board will determine a future course of action based upon the legal interpretation of current authority and any recommended changes.

(B) Appointments to Replace Out-going Peer Review Oversight Committee Members: Mr. Bird moved to appoint Elmer Schraft, PA-163 and Jared Zwygart CP-2393 as the new members of the Peer Review Oversight Committee for three-year terms. Mr. Jones seconded. Motion carried.

(C) Requests for Waiver of Late Firm Registration Filing Fee: The Board received requests from three firms, four licensees total, for waivers of the late filing fee. Mr. Pilcher moved to deny all requests for waivers. Mr. Jones seconded. The motion carried.

6. SEC PROPOSED RULES & THEIR APPLICATION IN IDAHO

The Board discussed the ramifications of the SEC proposed rules on independence for auditors of publicly traded companies. The rules apply to Idaho licensees who have SEC clients. However, the marketplace will probably demand that audits be done under the same standards, whether or not the company is publicly traded. The Board did not feel it was necessary to adopt the SEC rules on record retention at this time.

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7. DIRECTOR'S REPORT

(A) Review An Inquiry on Issuing Financial Statements: The Board provided guidance on issuing financial reports while working under contract as a city treasurer.

(B) Access Idaho: Mr. Rasmussen moved to allow the Board to enter into a contract with Access Idaho for online collection of licensing and examination fees with the fees paid for by the user. Mr. Pilcher seconded. Motion passed

(C) Focus Questions: Ms Porter asked the Board for input on the Regional Directors' Focus Questions. The report will be submitted to the Regional Director by December 30, 2002.

(D) Director's Activities: Ms Porter presented a list of activities she participated in from October through December 11, 2002 for the Board review.

8. TREASURER'S REPORT

Ms. Porter and Mr. Rasmussen presented the Treasurers Report for Fiscal Year 2003 year-to-date through November 2002. Ms. Porter reported on the current financial situation of state government and the Governor's directives to state agencies.

9. CONFIRM APRIL BOARD MEETING

The next Board Meeting was scheduled for April 22, 2003 at the Board Office. The Board members provided Ms. Porter with a list of possible dates in January 2003 for disciplinary hearings.

There being no further business before the Board, Mr. Rasmussen moved to adjourn the meeting. Mr. Pilcher seconded. Motion carried. The meeting adjourned at 3:00 PM.

Lela D. "Kitty" Pumphrey, CPA, Chair

Larry R. Bird, CPA, Vice-Chair

James R. Pilcher, CPA, Secretary