

**MINUTES**  
*IDAHO STATE BOARD OF ACCOUNTANCY*  
Boise, Idaho  
December 8, 2005  
**REGULAR SESSION**

The Idaho State Board of Accountancy December 2005 Board Meeting was held at the offices of Moffatt Thomas Barrett Rock & Fields, Chtd in Boise, Idaho. Presiding Chair, Craig Rasmussen, CPA, called the meeting to order at 8:35 AM. The Board adjourned to Executive Session at 8:55 AM. The Executive Session concluded at 10:05 AM with the Regular Session immediately reconvening. A break was taken from 10:10 AM to 10:30 AM with the Regular Session resuming at that time. The Board adjourned to Executive Session for a second time from 11:10 AM to 11:15 AM, with the Regular Session immediately resuming. A lunch break was taken at 12:00 PM with the Regular Session resuming at 12:35 PM. The Regular Session adjourned at 2:00 PM.

**ROLL CALL:** The following members of the Board were present:

Craig Rasmussen, CPA, Chair  
Lisa Donnelley, CPA, Vice-Chair  
Charles Clark, CPA, Secretary  
Bette Jo Berryman, LPA Treasurer  
Sam Cotterell, CPA Member  
Stanley C. Wood, CPA Member

Barbara Porter, Executive Director; Sue Lenon, Board Secretary; and Larry Hunter, Legal Counsel, were present as Board staff. The Public Member position is currently vacant.

**1. CONVENE REGULAR SESSION**

*(A) Introduction of new Member:* Stanley C. Wood, CPA, President of Magnuson, McHugh and Company in Coeur d'Alene was appointed by Governor Kempthorne to replace Jim Pilcher with Hayden Ross & Company in Moscow. Mr. Wood's term is from September 2005 through August 2010.

*Update on Public Member Vacancy:* Ms. Porter presented to the Board her letter to and the response from Governor Kempthorne regarding the appointment of a Public Member due to Don Etter's passing in November 2005. Ms. Porter also shared a card received from the Idaho Society of CPA's saying they donated \$100 to the ISCPA Scholarship Fund in memory of Don Etter. Mr. Clark moved that the Idaho State Board of Accountancy match the donation in memory of Mr. Etter. Ms. Berryman seconded. Motion carried.

*(B) Approve Minutes:* Mr. Clark moved to accept the minutes of the September 29, 2005 Board Meeting. Ms. Donnelley seconded. Motion carried.

**2. EXECUTIVE SESSION**

Craig Rasmussen, Chair, citing *Idaho Code* Section 67-2345, called for a vote to adjourn to Executive Session. All Board Members present voted as follows: Charles Clark, yes; Bette Jo Berryman, yes; Samuel Cotterell, yes; Lisa Donnelley, yes; Stan Wood, yes; and Craig Rasmussen, yes.

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#### 3. ACTION ITEMS FROM THE EXECUTIVE SESSION

When the Regular Session resumed, the Board addressed items from the Executive Session.

(A) *Approve Minutes*: Ms. Donnelley moved to approve the minutes of the September 29, 2005 Board Meeting Executive Session. Ms. Berryman seconded. Motion carried.

(B) *Status Reports on Complaints*: Dockets #2004-05 and #2005-02 had no action taken. For docket #2005-03, Mr. Cotterell moved to ratify the signed Stipulated Consent Agreement, which included an administrative fine, and to issue a letter of reprimand from the Board. Docket closed. Mr. Clark seconded. Motion carried.

(C) *Cease & Desist*: Informational only, no action taken.

(D) *Exam Special Considerations and Scores*: Board action is found in Item 5.

(E) *Licensure Special Considerations and Disclosures*: Board action is found in Item 6.

(F) *Investigative Committee*: Mr. Clark moved to appoint Past Board Member, Jim Pilcher, CPA, as Chair of the Investigative Committee for the upcoming year and Curtis Pope, CPA, to another three year term on the committee. Ms. Berryman seconded. Motion carried.

#### 4. REPORTS TO THE BOARD

(A) *Director Report*: 1. *Firm Names on Web*: Ms. Porter reported the format has been changed to display the name of the accounting firm as it is reported to the Board Office. 2. *Rule 402.01*: A licensee requested guidance on how a CPA acting as an executor of an estate can provide consent to release information on the estate. The Board did not find a conflict in the situation. Mr. Hunter was directed to provide a response to the licensee. 3. *Director Activities*: Ms. Porter informed the Board of her activities from July through September 2005. 4. *ISCPA Nomination Committee Recommendations*: Melissa Nelson reported Monty Warwick with Eide Bailly and Mike Hayhurst with KPMG will be considered at the ISCPA Annual Meeting for Craig Rasmussen's replacement. If approved by the membership, the names will be sent to the Governor, who will make the appointment.

(B) *Treasurer Report*: Ms. Berryman, Treasurer presented the Treasurers Report for FY 2006 through November 30, 2005 for review.

#### 5. EXAMINATION

(A) *Ratify Staff Approval of Exam Candidates and Special Consideration Applicants*: Ms. Donnelley moved to ratify approval of the exam candidates from September 29, 2005 to November 30, 2005, including three special consideration candidates considered in the Executive Session. Ms. Berryman seconded. Motion carried, with Mr. Wood abstaining. Exam scores were not received in time for the Board meeting. They will be presented at the April 2006 meeting.

Examine	Type	Date
JENSEN, THAYNE RYAN EC-002311	FT	10/19/2005
FREY, CHRISTOPHER MICHAEL EC-002234	FT	10/5/2005
ALLISON, NATHAN DANIEL EC-002303	FT	10/5/2005
HANSEN, SHANE ANDREW EC-002305	FT	10/5/2005
FREIDENBERGER, GEORGE R EC-002306	FT	10/5/2005
NELSON, DARRIN THOMAS EC-002308	FT	10/5/2005
ZHOU, QIJUN EC-002292	FT	10/31/2005
SHURTLIFF, ELISE WALZ EC-002314	FT	10/5/2005

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MADARIETA, JAMES TODD EC-002331	FT	10/19/2005
BRIMHALL, CASADY APRIL EC-002356	FT	11/30/2005
BENNETT, SHAWN ALAN EC-002307	FT	10/19/2005
HARRISON, CHRISTOPHER MUIR EC-002357	FT	11/30/2005
KIRBY, VICKI L EC-002341	FT	11/8/2005
CALL, CHRISTOPHER WESLEY EC-002343	FT	11/8/2005
REITER, JEANNE MARIE EC-002329	FT	10/19/2005
HOUSTON, ZACHARY DAVID EC-002328	FT	10/19/2005
ADAMS, CLINT BYRON EC-002324	FT	10/19/2005
WHITE, MATTHEW DONALD EC-002323	FT	10/19/2005
ELLIS, JASON CODY EC-000388	RE	11/14/2005
DEWEY, RANDY LYNN EC-000398	RE	10/4/2005
FULLMER, KENNETH CRAWFORD EC-000347	RE	10/31/2005
WOLFF, MATTHEW B EC-000329	RE	10/17/2005
ELLIS, MARGARET SHERVIN EC-000387	RE	11/14/2005
ALLEN, KATINA MARIA EC-000401	RE	11/10/2005
ANDERSON, JOSHUA DWAIN EC-000409	RE	10/12/2005
PIA, LORRAINE EC-000445	RE	11/1/2005
ALLEN, KATINA MARIA EC-000401	RE	11/3/2005
ALLEN, KATINA MARIA EC-000401	RE	11/9/2005
ALLEN, KATINA MARIA EC-000401	RE	11/1/2005
KELLY, BRADLEY C EC-000305	RE	11/8/2005
METCALF, JENIFER KATHRIN EC-000303	RE	10/12/2005
BOWDEN 3RD, JAMES EDWARD EC-000289	RE	10/20/2005
COX, AMY EC-000288	RE	10/17/2005
CASE, REBECCA DESIREE EC-000283	RE	11/1/2005
PRYOR, MICHAEL DAVID EC-000269	RE	11/3/2005
BALKOVETZ, FRANK ROBERT EC-000451	RE	10/25/2005
GREENTREE, JOHN DUANE EC-000176	RE	10/4/2005
THOMAS, DEBORAH MICHELLE EC-000075	RE	10/25/2005
ALLEN, ROBERT GOUGER EC-000690	RE	10/25/2005
HYDE, ANNA J EC-000026	RE	10/17/2005
BAILEY, CHAD AARON EC-000754	RE	11/23/2005
WILLIAMS, JARED RICHARD EC-000254	RE	10/12/2005
GRAY, JASON MICHAEL EC-002139	RE	10/25/2005
WRIGHT, DANIEL ROGER EC-002225	RE	10/12/2005
FISH, NATHAN JOHN EC-002223	RE	11/21/2005
GARVIN, JEFFREY MARK EC-002222	RE	10/6/2005
HAHN, DEAN ALBERT EC-002215	RE	9/29/2005
GROENERT, DANIELLE LEE EC-002092	RE	10/17/2005
BEE, HEATHER EC-002209	RE	10/25/2005
RINALDI, ANTHONY VINCENT EC-000452	RE	10/12/2005
SIGGLIN, LORA R EC-000707	RE	9/29/2005
COCKCROFT, ASHLEY ROBERT EC-002086	RE	10/4/2005
THOMPSON, JONI MICHELLE EC-002068	RE	10/6/2005
VALLEY, KIMBERLY ANN EC-002056	RE	10/20/2005
SILER, JEFFREY WADE EC-002016	RE	11/8/2005
SCHANZ, NATHAN GRAMMES EC-001994	RE	9/29/2005
RASMUSSEN, JON ALAN EC-001980	RE	10/20/2005
DOBSON, CLINTON WAYNE EC-000470	RE	10/25/2005
SOGI, SARVJIT EC-001912	TR	11/29/2005
BIBBENS, STEPHEN JOSEPH EC-002295	TR	11/8/2005
BRADLEY, SALLY H EC-002315	TR	10/19/2005
KENT, JENNIFER SILVERNAIL EC-002195	TR	11/8/2005

Total Att's Exported: **62**  
 First Time: **18**  
 Re-Exam: **40**  
 Transfer: **4**

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(B) *CBT Update:* The Board inquired about availability of seats at the Idaho test site. No candidates have complained about not being able to sit when they wanted. Two-thirds of the candidates are sitting in Boise, the rest out of state. ISCPA indicated the largest concern they hear is the lack of candidates. Some are speculating that firms are not encouraging candidates to sit. The Board intends to visit the Boise Prometric site in conjunction with their April 2006 Board Meeting.

**6. LICENSEES AND PRACTICE PRIVILEGES**

(A) *Licensure Applicant Special Consideration and New Licensees Approval:* The Board Members discussed a special consideration reciprocity applicant from the Executive Session. Mr. Clark moved to approve his application subject to verification of pertinent statements on his application. Ms. Donnelley seconded. Motion carried. Ms. Donnelley moved to ratify the approval of new licensees CP-4484 to CP-4501. Mr. Clark seconded. Motion carried.

BAIRD, CAROLYN C	CP-4499	Reciprocity	VA	11/23/2005
BOOTH, JANICE MARIE	CP-4490	Exam		10/19/2005
BRADEN, MICHAEL LEE	CP-4501	Exam		11/23/2005
BURKE, JOHN	CP-4488	Reciprocal	WA	10/19/2005
CATMULL, JACOB HENRY	CP-4500	Exam		11/23/2005
CRANE, MAKI KUMADA	CP-4497	Exam		11/8/2005
FULLMER, NEIL A	CP-4495	Exam		11/8/2005
GORDON, ERIC THOMAS	CP-4486	Exam		10/5/2005
HOGABOAM, REIONDA REE	CP-4494	Exam		11/8/2005
LOVELAND, BLAKE	CP-4493	Reciprocal	UT	11/1/2005
MCCARTHY, LORRAINE F	CP-4492	Reciprocal	CA	10/19/2005
PARENDO, PAUL VERNON	CP-4498	Grade Transfer	CA	11/9/2005
QUIGLEY, R PAXTON	CP-4489	Reciprocal	VA	10/19/2005
RYAN, CLETE	CP-4485	Reciprocal	MT	10/5/2005
SANTEE, BRIANA LEIGH	CP-4491	Exam		10/19/2005
SCHMALTZ, WAYNE	CP-4484	Reciprocal	ND	10/5/2005
SHRUM, WILLIAM ARVIN	CP-4496	Exam		11/8/2005
WICKHAM, JEFFREY LYNN	CP-4487	Exam		10/5/2005

(B) *Approve New Practice Privileges:* Mr. Clark moved to ratify the approval of new Practice Privileges

PP-0194 to PP-0218. Ms. Donnelley seconded. Motion carried.

PP-0194	BURRIS, KEITH EDWIN	10/11/2005	NC
PP-0197	CLEAVER, PAM R	10/11/2005	WA
PP-0203	DAVIS, SHARON A	10/25/2005	CA
PP-0214	DUSTIN, MARK M	11/21/2005	UT
PP-0210	FICCA, PAUL	11/21/2005	WA

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PP-0212	GRIFFIN, LEANNE	11/21/2005	MT
PP-0209	GRIME, KYMBERLI A	11/8/2005	CA
PP-0205	GULLING, TIMOTHY	10/25/2005	CA
PP-0217	HOPKINS, ROBERT J	11/28/2005	WA
PP-0218	LANGENHORST, HUBERT	11/28/2005	WA
PP-0213	MACDONALD, DOUG	11/21/2005	MT
PP-0216	MATTSON, STACY	11/28/2005	WA
PP-0208	MCDONALD, DAVID W	11/8/2005	TX
PP-0206	MCNEAL, KARI LYNN	10/25/2005	MN
PP-0199	MEYER, JEFFREY T	10/18/2005	WA
PP-0207	NITSCHKE, ALTON A	10/31/2005	ND
PP-0202	NITTLER, STEVEN A	10/20/2005	CA
PP-0215	NORWOOD, GEOFFREY W	11/28/2005	WA
PP-0200	ROSE, JOHN E	10/20/2005	CA
PP-0211	ROSS, JODY A	11/21/2005	MT
PP-0201	SCHUMACHER, MICHAEL	10/20/2005	ND
PP-0198	THOMPSON, JAY	10/11/2005	WA
PP-0196	WRIGHT, MARY	10/11/2005	WA
PP-0195	WROBLEWSKI, SCOTT	10/11/2005	WA
PP-0204	YESENOSKY, DIANE	10/25/2005	CA

**7. FIRM REGISTRATION AND PEER REVIEW PROGRAM**

*(A) Firm Registration and Peer Review Oversight Committee:* Charlie Clark, Board Liaison to the Peer Review Oversight Committee, reported on the November 17, 2005 PROC meeting. He provided the Board with items of discussion such as having Board Staff hold the reports for a sufficient time period to establish a history. Mr. Clark also recommended maintaining the modified and adverse report documentation by firm for three Peer Review periods.

*(B) PCAOB inspection report:* PCAOB provides the Board Office with copies of their inspection reports on firms that have an Idaho presence. PROC reviews and provides comments on them.

**8. CONTINUING PROFESSIONAL EDUCATION**

During the September 2005 Board Meeting, the Board directed Ms. Porter to contact NASBA's CPE Director for clarification of paragraphs #40 and #41 in the Joint CPE Standards, regarding independent review of published articles. The response from NASBA's Manager of Compliance Services was presented to the Board. The clarification will be addressed in the next newsletter to the licensees and used as guidance for future CPE Committee meetings.

**9. NASBA UPDATE**

*(A) Regional Directors' Focus Questions:* The Board provided guidance on the responses. Items of discussion included: the use of committees without over-delegating the Board's authority; educating

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licensees and the general public about the complaint process; conflicts between societies acting as professional associations and state boards which are regulatory agencies; and the importance of joint meetings of ISCPA and the Idaho State Board of Accountancy. Melissa Nelson offered time at the ISCPA spring meetings around the state for Board Members to speak.

*(B) NASBA Updates:* 1. *NASBA Annual Meeting* in Tucson, Arizona October 30 - November 2, 2005 was attended by Ms. Porter, Mr. Rasmussen, Mr. Clark, Mr. Cotterell and Mr. Wood. Idaho's voting delegate, Board Chair Craig Rasmussen, voted in favor of Wes Johnson as NASBA Vice-Chair, and the bylaw changes clarifying that Nominating Committee alternates are not 'members' of the committee. This will allow alternates to be available for appointment to offices. 2. *UAA:* Mr. Cotterell, who chaired the NASBA side of the Joint AICPA-NASBA UAA Committee, reported the NASBA Board approved UAA amendment, without the attest definition change. The Joint UAA Committee will do further study of the attest definition. 3. *NASBA Committees:* Ms. Porter presented the NASBA Letter on Committees and Mr. Cotterell encouraged Board Members to become involved national committees.

*(C) NASBA Executive Director and Legal Counsel Conferences:* They will be held in Tucson, Arizona February 13 – 16, 2006. Board Legal Counsel, Larry Hunter, has been appointed to the NASBA Legal Affairs Committee. The purpose of the committee is providing closer coordination between NASBA and the State Boards. Mr. Hunter will be presenting at the conference. The Board authorized Sue Lenon's attendance at the Executive Director and Administrative Staff Conference.

**10. UPCOMING MEETINGS:**

The next Board Meeting is scheduled for April 20, 2006.

There being no further business before the Board, the meeting was adjourned at 2:00 PM.

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R. Craig Rasmussen, CPA, Chair

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Lisa L. Donnelley, CPA, Vice-Chair

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Charles W. Clark, CPA, Secretary