

MINUTES
IDAHO STATE BOARD OF ACCOUNTANCY
Boise, Idaho
June 17, 1998

REGULAR SESSION

The regular meeting of the Idaho State Board of Accountancy was called to order at 8:17 AM with Chair LaVern Gentry presiding. The Board adjourned to executive session at 8:25 AM, reconvened the regular session at 9:05 AM, and adjourned at 12:00 Noon.

ROLL CALL: The following members of the Board were present:
LaVern Gentry, CPA
Curtis Pope, CPA
Alan Van Orden, CPA
Don Etter, Public Member
Sam Cotterell, CPA
Larry Stewart, LPA
Barbara Porter, Executive Director; Chris Arthur, Investigative Coordinator and Morgan Richards, Attorney were also present.

Not in attendance:
Leonard Hodge, CPA

1. APPROVE MINUTES: Mr. Van Orden motioned to approve the minutes of the April 21, 1998 regular session as amended. Mr. Etter seconded the motion. Motion carried.

2. EXECUTIVE SESSION: LaVern Gentry, Chair, citing *Idaho Code* Section 67-2345 (1)(d) & (f), called for a vote to adjourn to executive session for discussion of complaints and disciplinary proceedings before the Board. All members of the Board present voted as follows: LaVern Gentry, CPA, yes; Alan Van Orden, CPA, yes; Curtis Pope, CPA, yes; Don Etter, yes; Sam Cotterell, CPA, yes and Larry Stewart, LPA, yes. The Board adjourned to executive session at 8:25 AM.

The regular session resumed at 9:05 AM.

The Board addressed the items from the June 17, 1998 Executive Session.

Mr. Etter motioned to approve the minutes of the April 21, 1998 Executive Session. Mr. Pope seconded the motion. Motion carried.

Docket #96-36: Mr. Cotterell motioned to close the docket without prejudice for further ability to collect the penalty of \$4,500 plus interest. Mr. Van Orden seconded the motion. Motion carried.

3. REVIEW AND APPROVE APPLICANTS FOR LICENSURE: Mr. Van Orden motioned to approve the following applicants for licensure effective July 1, 1998. Mr. Stewart seconded the motion. Motion carried.

EXAM	CP-3619	7/01/98	FRASURE, SHANNIVÉE
R-TX	CP-3620	7/01/98	MOORE, SHARON K
EXAM	CP-3621	7/01/98	OTSTOT, JODI LYNN
EXAM	CP-3622	7/01/98	KIRKHAM, RYAN P
R-MD	CP-3623	7/01/98	WINEKE, LISA
R-MD	CP-3624	7/01/98	GERMAN JR, PAUL G
TG-MT	CP-3625	7/01/98	SILZLY, HEIDI J
EXAM	CP-3626	7/01/98	ATKINSON JR, JAMES R
EXAM	CP-3627	7/01/98	ROGERS, TAMARA L
EXAM	CP-3628	7/01/98	MEFFORD, JASON LEE
EXAM	CP-3629	7/01/98	YOUNG, SAUNDRA KAY
EXAM	CP-3630	7/01/98	HART, WILLIAM W
EXAM	CP-3631	7/01/98	JURGENS, ROLLAND DELOS
EXAM	CP-3632	7/01/98	HOWARD, QUENTIN E
EXAM	CP-3633	7/01/98	HARROLD, MARGENE CORA MARIE

4. TREASURER'S REPORT: The Board reviewed the Treasurer's report through May 31, 1998. No motion was needed.

5. QROC:

(A) Penalties for Practice Unit Registration Non-Compliance and (B) Penalties for Quality Review Program Non-Compliance: The Board was given proposed options to establish penalties for any of the following Practice Unit and Quality Review non-compliant issues: Failure to timely submit Practice Unit Registration; Failure to enroll with an Administering Organization; Failure to complete a Quality Review; or Termination from an Administering Organization's QR program for failure to comply with QR requirements. Mr. Van Orden motioned to initiate rule making to impose a \$100.00 penalty for any of the non-compliance issues. The penalties would be effective in the 1999 registration with appropriate notification to the licensees. Mr. Etter seconded the motion. Motion carried.

(C) Suggested Rule Changes: The Board reviewed suggested rule changes from the QROC Committee and staff. The changes addressed name changes or organizational changes of Administering Organizations, as well as removing obsolete date references. Mr. Van Orden motioned that Ms. Porter include these recommended changes to the Quality Review rules as she is drafting other rule changes, as approved under the agenda item 5A. Mr. Pope seconded the motion. Motion carried.

(D) Assessing Fees for 1998 Registration: The Board discussed assessing fees for Practice Unit Registration. Mr. Van Orden motioned not to assess fees for the 1998 registration period. Mr. Stewart seconded the motion. Motion carried.

(E) Approval of Florida ICPA as an administering Organization: The Board reviewed an application from the Florida ICPA for approval as an Administering Organization. Mr. Cotterell motioned to approve the Florida ICPA's application. Mr. Etter seconded the motion. Motion carried.

6. DIRECTOR'S REPORT:

(1) Focus Questions from Dennis Spackman, Regional Director: The Board reviewed NASBA's second quarter focus questions. The Board directed Ms. Porter to respond to the questions and have the Chair review. *(2) Complaint from an Exam candidate for the noise at BSU and BSU's response:* The Board reviewed a complaint from Sheryl Doughty-Otto concerning the noisy conditions at the May 1998 examination and the response from BSU. The Board was asked if they were interested in relocating the exam site in Boise, or in renting all of the Jordan Ballroom to avoid incompatible events being scheduled next to the examination room. The Board determined that all of the Jordan Ballroom should be rented to avoid any future problems. This also addresses the need for additional space due to a growing number of exam candidates. *(3) CLEAR Investigative training:* Ms. Porter asked the Board if they were in favor her attending the CLEAR investigative training session being held in Denver, Colorado during September, 1998. The Board reviewed information and cost. Mr. Pope motioned to approve Ms. Porter attending the training. Mr. Stewart seconded the motion. Motion carried. The Board asked Mr. Richards to explore the possibility of Mr. Drake attending the same session, provided that a satisfactory cost arrangement could be agreed upon. *(4) Follow up Mississippi's survey on NASBA:* Ms. Porter informed the Board that California, Ohio and Texas declined to formally respond to the survey. Florida responded to Mississippi generally supporting NASBA. *(5) NASBA's Administrator's Committee:* Ms. Porter informed the Board that she had been informally told of her nomination to the Administrator's Committee for the 1998-1999 term. The Board was asked if they were in favor of the Director's participation. The Board is in favor of Ms. Porter's participation. No motion was needed. *(6) Director's Activities for April and May 1998:* Ms. Porter furnished the Board with a list of activities for the period of April and May, 1998 for their information. No action was needed.

7. ELECTION OF OFFICERS: Mr. Pope motioned to approve the nominations of officers for the upcoming year as follows: Mr. Van Orden, Chair; Mr. Hodge, Vice-Chair; Mr. Stewart, Treasurer; Mr. Gentry, Secretary and Mr. Cotterell, Investigative-Chair. Mr. Etter seconded the motion. Motion carried.

8. DISCUSSION OF WESTERN REGIONAL NASBA MEETING: The Board discussed issues from the NASBA Western Regional Meeting. Mr. Cotterell informed the Board that the ISCPA has asked for the Board's participation on the UAA committee. Mr. Cotterell and Ms. Porter volunteered to represent the Board. Mr. Van Orden motioned to authorize Mr. Cotterell to be the liaison for the UAA Joint Task Force with the ISCPA. Mr. Etter seconded the motion. Motion carried. Other issues discussed with the UAA were substantial equivalence, commission and contingency fees and firm ownership. The Board also discussed who would be attending the NASBA Annual Meeting in Tucson, Arizona October 4 - 7, 1998. Those attending will be Mr. Cotterell, Mr. Van Orden, Mr. Hodge and Ms. Porter.

9. NEXT BOARD MEETING DATE: The next Board meeting is scheduled to be held September 25, 1998.

Mr. Gentry recognized the contributions made by Mr. Pope during his five years on the Board. Mr. Pope's term of office runs until September 1, 1998. Thanks Curtis, for a job well done!

There being no further business to be brought before the Board, the regular session adjourned at 12:00 Noon.

LaVern Gentry, Chair

Alan Van Orden, Vice-Chair

Leonard Hodge, Secretary